PMNRCD Board Meeting Minutes
June 11, 2025 – **3:30 PM**
PMNRCD Zoom Number (https://zoom.us/j/9041299305)

Call to order: Meeting called to order by Don Markie at 3:34 PM.
Present: Katy Crumley, Don Makie, Darryl Kuehne, Katie Stiles, Joseph Tillman, Jen Alexander, Hilary Solomon

Approve April meeting minutes: Don motioned, and Katy seconded. The April meeting minutes were approved.

Financial Summary

Quarterly financial report: Hilary presented the financial report. QuickBooks entries are not up to date, but work will continue, and the accounts will be reconciled through March (quarter end) for the next meeting. A discussion about timesheets ensued and meeting participants agreed that timesheets should be up to date within a week after the pay period ends. Averie will add a column for each employee to initial when they are finished entering their hours, for a supervisor to check and then initial after their review of the grants used, and then for Katy to check when she's completed data entry.

Hilary presented the FY26 PMNRCD budget with total grants received for 1.6 million over the next couple of years with approximately the amount required to pay for our salaries plus, largely, project expenses. We currently have 16 staff on payroll, with ten seasonal hires this year (more part-time than usual, so more needed). The FY26 budget has 35 open grants at this time.

Guest Speaker
N/A

Partner Reports
Joseph Tillman (NRCS) reported on trainings and workshops. He shared that NRCS is halfway through CSP obligations. Upcoming trainings include cultural resources, soil health, wetlands delineation and ID, grassland bird habitat and others. 6/20/25 is the CSP renewal deadline and 8/27/25 is the EQIP, CSP, and AMA sign up deadline.

Olivia Butterman (FSA)- Conservation reserve buffers easements (CRP) are ongoing. New program – 'emergency relief' will be forthcoming – keep an eye out for it.

Angie Allen (DEC) –

Brief Staff Reports
Hilary- Hilary discussed her work on the LWAP and project development grants with LCBP, which are winding down. Two meetings with the LSCA in Wells, one each for the LWAP and project development grant, occurred in June. She is working with Whitney on farm visits, which has been fun. She's been working on getting past timesheets up to date in QB so that she and Katy are caught up. The next round of projects for the CWSP is coming up (June 20) and she is working on two applications for the round. We have a number of grants due at the end of the fiscal year, so it is a push to get them all completed on time, including one of our organizational support grants that multiple staff have contributed to.

Jennifer- Jennifer reported on the farms she is assisting, NMPs, and soil sampling. She is working with a farmer on a mycorrhizae study in their riparian corn fields. Jen has completed 31 farm visits to date this year; she attended the CPS survey training with VAAFM (CPS can cover overages on work done for FAP (extra acres – not extra cost). She has run into some Go-crop issues and is looking for CEAP grant opportunities for farms.

Whitney- Not present

Sadie- Not present (planting)

Averie- Not present (planting)

Jaden- Not present (planting)

Victoria- Not present (planting)

Old Business

Injector Update: We need a contract for Kyle still. He has been dealing with the rain and some consequences for his infrastructure, so hasn't been able to work on the injector, yet.

CWSP update: CWSP work is increasing as the summer season hits and projects begin construction. The next BWQC meeting is June 20, 2025, and we expect several new applications (from us). These projects are marginal and may not move forward. This may be typical of most of our projects, as the two we are considering right now have over 1 kg of phosphorus reduction (a lot for our area) and still are not cost effective.

NRCD legislative update: We received our $612,000 plus roughly $200,000 in one-time funds.

Possible HR work: Proposal from Structural Integrity was received. They proposed $2500 for initial reviews of our systems and processes. Then they will structure follow up work based on their findings. The board approved the initial work with Structural Integrity (Dave and Sage).

New Business

New grants: LCBP Organizational Support Nursery 2025 – we received $98,000 and Sadie is planning to buy a small tractor for the nursery. This will also help support a nursery assistant.